



**Minutes of Mentmore Parish Council meeting held on Tuesday 21<sup>st</sup> May 2019 at the Village Hall, Mentmore at 8.30pm.**

**Present: Councillors Peter Brazier (Chair), Liz Dack, and Jonathan Langley (Vice Chair). Bucks County Councillor Anne Wight.**

**Bridget Knight – Clerk to the Council.**

**2 members of the public.**

**C/215/19. Chairman's items and welcomes**

The Chairman opened the meeting and welcomed everyone.

**C/216/19. Attendance and Apologies**

Apologies were received and accepted from Cllrs Iain Butler and Rob Fletcher.

**C/217/19. Disclosures of Interest on items pertaining to the agenda – Councillors to declare any interests.**

Cllr Langley declared an interest in the wood preserver quotation, and he has submitted invoices for approval.

**C/218/19. Minutes from previous meeting.**

It was PROPOSED BY Cllr Langley, SECONDED BY Cllr Fletcher and APPROVED and carried unanimously that the minutes from the parish council meeting held on the 3<sup>rd</sup> April 2019 were correct and were signed by the Chairman.

**C/219/19. Public Question Time.**

None.

**C/220/19. Police Matters.**

The police were not present.

**C/221/19. Reports from District and County Councillors.**

Bucks County Councillor Wight gave her report in the previous meeting.

**C/222/19. Plant Fair.**

The plant fair was very successful raising £1524.85. The Chairman thanked the organisers. It was agreed to earmark funds: £250 – contribution to new paving outside of the stables, £750 – new gazebos, £500 as reserves for Plant Sale equipment/running costs for future years.

**C/223/19. Signs for Community Speed Watch.**

Cllrs agreed to purchase 3 speedwatch signs.

**C/224/19. Review of Banking Arrangements.**

It was agreed to investigate moving to Unity Trust bank, this will allow cash payments into the account through the Post Office branches. The cost of Unity Trust is £6 a month.

**C/225/19. Internal Auditor Report.**

The Internal Auditor recommended adopting a procedure for handling cash. The Chairman will prepare a draft.

**C/226/19. Annual Governance Annual Review – Section 1.**

The AGAR Section 1 was signed.

**C/227/19. Annual Governance Annual Review – Section 2.**

This AGAR Section 2 was signed.

**C/228/19. Donation to St Mary's Church, Mentmore.**

It was agreed to donate £900 to St Mary's Church, Mentmore towards the cost of the grass cutting.

**C/229.19. Annual Governance Annual Review Section 1.**

The AGAR Section 1 was signed.

**C/230.19 Annual Governance Annual Review Section 2.**

The AGAR Section 2 was signed.

**C/231/19. Planning:**

**New this meeting:**

**19/01769/APP – 16A Crafton Lodge Road, Crafton, Mentmore, Buckinghamshire, LU7**

**0QL.** New vehicular access road.

OBJECTION PROPOSED BY Cllr Brazier and SECONDED BY Cllr Langley and carried unanimously.

**17/03101/APP - Conversion of stable block to dwelling with erection of front porch- Woodlands Barn Crafton Lodge Road Crafton Mentmore Buckinghamshire.**

**Update: It was agreed to withdraw Mentmore PC objection.**

**19/00235/COUAR** - Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural barn into dwelling house (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)). Top Bliss Barn Crafton Lodge Road Crafton Mentmore Buckinghamshire LU7 0QJ.

OBJECTION PROPOSED BY Cllr Brazier and SECONDED BY Cllr Langley and carried unanimously. No update.

**19/01499/APP - Erection of detached garage - 2 Helsthorpe Farm Cottages Crafton Crafton, Mentmore Buckinghamshire LU7 0QL.** No comment.

**19/01632/APP - Alterations to an existing access onto a classified highway (Retrospective) Woodlands Cottage, Crafton Lodge Road, Crafton, Mentmore Buckinghamshire, LU7 0QJ.**

OBJECTION PROPOSED BY Cllr Brazier and SECONDED BY Cllr Langley and carried unanimously.

**19/01658/COUAR - Abacus Acres Rowden Farm Rowden Farm Lane Mentmore Buckinghamshire LU7 0QD.**

Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of an agricultural building into one dwelling (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)).

Update: Mentmore PC Objection still stands, MPC to write to planning officer.

Ongoing:

**18/A2406/NON – Old Vicarage Cottage, Mentmore, Bucks, LU7 0QG.**

Non-Material Amendment sought on planning permission 18/02406/APP relating to alter the proposed bricked up openings to the ground floor porch to be part glazed and part brick. We wish to add arches to the top of two the two rear first floor windows We wish to remove the section of masonry between the two existing glazed panels serving the original staircase lobby and block up part of the lower section. No update.

**19/00967/AGN – 16A Crafton Lodge Road, Crafton, Mentmore, LU7 0QL.**

Proposed new vehicle access.

Mentmore Parish Council will re-submit the comments previously submitted for the same application. No update.

**19/000915/APP – Crafton Farmhouse, Crafton Lodge Road, Crafton, Mentmore, Bucks, LU7 0QL.** Erection of single storey summerhouse. No update.

**CM/0018/19 - Unit 25 Old Airfield Industrial Estate, Cheddington Lane, Marsworth Bucks, HP23 4QR.**

Use of yard and building for waste transfer and waste processing with ancillary storage of waste materials, skips, operator car parking and welfare facilities.

No update.

**19/00528/APP – 5 Roseberry Mews, Mentmore, Bucks, LU7 0UE.**

Landscaping to replace steep clay bank, steps to access existing seating area, retaining wall to secure old yew tree roots, raised beds for planting and a sloping rose garden with steps for access (Retrospective). No update.

**18/03730/APP – 3 The Cottage, Mentmore, Bucks, LU7 0QG.**

Single storey flat roofed side extension. No update.

**18/02617/APP – Rowden Farm, Rowden Lane, Mentmore, Bucks.**

Agricultural building. No update.

**18/02618/APP – 11 The Green, Mentmore, Bucks, LU7 0QD.**

Erection of a new shed/summerhouse (part retrospective). No update.

**18/02468/AOP – Amos House, Rowden Farm Lane, Mentmore, Bucks, LU7 0QD.**  
Outline planning permission with all matters reserved for the erection of an agricultural workers dwelling. No update.

**18/01579/APP – Helsthorpe Farm Barn, Crafton, Mentmore, LU7 0QL.**  
Conversion and alterations of existing barn to create 3 dwellings. No update.

**C/232/19. Devolvement update.**  
This is working very well for the parish council.

**C/233/19. Footpaths and Bridleways.**  
Cllr Dack reported the council has received a copy of an email regarding footpaths.

**C/234/19. Litter Picking.**  
Cllr Dack reported there were 25 volunteers who took part in the recent community litter pick, together they collected 58 sacks of litter.

**C/235/19. Application of wood preservative/oil on wooden assets of parish (inc play equipment, noticeboards and benches).**  
It was agreed that Jonathan Langley will undertake this work at a cost of £550. PROPOSED BY Cllr Dack and SECONDED BY Cllr Brazier and carried unanimously. Cllr Langley did not take place in the discussion.

**C/236/19. Village events.**  
Village Fete & Village Picnic in the evening – 21<sup>st</sup> July 2019.

**C/237/19. Mentmore Village Green.**

- Tree Survey – two quotations have been received. It was agreed that Four Seasons Tree Care will be appointed to undertake the work at cost of £350 plus VAT. The Clerk to organise this.
- Village Green Signs – it was agreed to purchase 3 new signs.

**C/238/19. Finance.**  
It was resolved to make the following payments:

Payee	Description	Amount
Jonathan Langley	Invoices - general maintenace & VH	£931.00
Trevor Beeches	Internal Auditor Fee	£85.00
Wave	VH Water	£17.23
St Mary The Virgin Church	Donation towards grass cutting	£900.00
Bucks CC Pensions	ER Pension Contributions (April & May)	£177.32
HMRC Cumbernauld	PAYE	£135.00
Clerk	Salary & Expenses	£299.54
SLCC	1/3 Clerk's subs	£76.00
Almar Tring	Stationery	£3.70
Bucks Best Kept Vill Entry	Entry fee	£25.00
BALC	2019-20 subs	£75.30
MC2 Electrical Ltd	Ledburn light	£1,200.00
Metro Bank	Bank fees - 2 months	£40.00

**C/239/19. LED Streetlighting – no update.**

**C/240/19. Luton Airport.**  
Cllr Wight gave an update to the council.

**C/241/19. Clerk & Chairman's Report.**  
This was circulated and no questions were raised.

**C/242/19. The meeting closed at 9.20pm.**

**Minutes of the Annual Mentmore Parish Meeting  
held on Tuesday 21<sup>st</sup> May 2019 at 9.20pm.**

- 1 Clerk to the meeting.**  
Bridget Knight was appointed Clerk to the meeting.
- 2 Apologies for absence.**  
Apologies were received from AVDC District Councillor Cooper, Cllr Butler and Cllr Fletcher.
- 3 Chairman Welcome.**
- 4 The Chairman welcomed everyone to the open meeting.**
- 5 Declarations of interest.**  
None.
- 6 Questions from the public.**  
None.
- 7 Approval of minutes**  
The minutes from the Annual Parish Meeting held on 2<sup>nd</sup> May 2018 were signed as a true record.
- 8 Thames Valley Police Report.**  
The police were not present.
- 9 Reports from Bucks County Councillor and AVDC District Councillor.**  
Cllr Wight gave her report earlier in the Annual meeting and Cllr Cooper was not present.
- 10 Village Hall Report**  
This was given in the earlier meeting.
- 11 Meeting Close**  
The meeting closed at 9.30pm.