

Annual Meeting of the Parish Council

**To: Councillors P Brazier, J Langley, E Dack, I Butler and R Fletcher
Clerk: Bridget Knight**

Mentmore Village Hall, The Green, Mentmore, Bucks, LU7 0QF.

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NOTICE IS HEREBY GIVEN that the Annual meeting of the MENTMORE PARISH COUNCIL will be held on TUESDAY 21st MAY 2019 8.00pm in the Village Hall for the purpose of transacting the following business:

Open Meeting

All parishioners are invited to attend this open meeting to meet their Parish Councillors and their District and County Councillors, to receive an annual report from the Chairman, and to raise points of concern or to ask questions.

- 1 To appoint Chairman and Vice Chairman.**
- 2 Attendance and Apologies.**
- 3 Chairman Welcome and Items.**
- 4 To receive declarations of interest pertaining to this agenda from the Councillors.**
- 5 Chairman and Clerk's Report including accounts for 2018-19 (draft accounts will be available at the meeting).**
- 6 Receive questions from members of the public and press.**
- 7 To approve minutes of the Annual Parish Meeting 2018 and Parish Council Meeting held on 2nd May 2018 (copies previously circulated).**
- 8 Report from Thames Valley Police.**
- 9 To receive reports from AVDC District and Bucks County Councillors.**
- 10 Village Hall Report.**
- 11 Meeting Close.**



Mentmore Parish Council Meeting
To: Councillors P Brazier (Chair) J Langley (Vice Chair), E Dack, I Butler, R Fletcher
Parish Clerk: Bridget Knight
Mentmore Village Hall, The Green, Mentmore, Bucks, LU7 0QF.

You are summoned to attend a meeting of MENTMORE PARISH COUNCIL to be held on TUESDAY 21st MAY 2019 in the Village Hall at 8.30 for the purpose of transacting the following business:

AGENDA

- 1. Chairman's items and welcomes.**
- 2. Attendance and Apologies.**
- 3. Disclosures of Interest on items pertaining to the agenda - Councillors to declare any interests.**
- 4. To approve minutes of the Parish Council meeting held on 3rd April 2019. Copies previously circulated.**
- 5. Public Question Time (10 minutes)
To receive any questions from members of the public.**
- 6. Police Matters – if present.**
- 7. To receive reports from District and County Councillors.
To be received during Annual Meeting.**
- 8. Village Hall
(a)**
- 9. Plant Fair.
Plant Fair raised £1,500. Cllrs to consider request from organising committee to earmark funds as follows:
 £250 – contribution to new paving outside of Stable yard in Mentmore
 £750 – new gazebos
 £500 as reserves for Plant Sale equipment for future years**
- 10. Signs for Community Speed Watch.
Cllrs to consider purchase of signs at cost of £70.22 each.**
- 11. Review of Banking Arrangements.**
- 12. Internal Auditor Report
The Internal Auditor has recommended the procedure for handling cash by MPC is documented for the auditor.**

13. **Annual Governance Annual Review Section 1 – to be signed.**
14. **Annual Governance Annual Review Section 2 – to be signed.**
15. **Donation to St Mary’s Church, Mentmore.**
To approve annual donation of £900 to church towards churchyard maintenance.
16. **Planning**

- (i) **To receive details of planning decisions received.**
- (ii) **To discuss planning applications:**

New:

19/01769/APP – 16A Crafton Lodge Road, Crafton, Mentmore, Buckinghamshire, LU7 0QL.
New vehicular access road.

17/03101/APP - Conversion of stable block to dwelling with erection of front porch- Woodlands Barn Crafton Lodge Road Crafton Mentmore Buckinghamshire

19/00235/COUAR | Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural barn into dwelling house (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)). Top Bliss Barn Crafton Lodge Road Crafton Mentmore Buckinghamshire LU7 0QJ

19/01499/APP - Erection of detached garage - 2 Helsthorpe Farm Cottages Crafton Crafton Mentmore Buckinghamshire LU7 0QL

19/01632/APP - Alterations to an existing access onto a classified highway (Retrospective) Woodlands Cottage Crafton Lodge Road Crafton Mentmore Buckinghamshire LU7 0QJ

19/01658/COUAR - Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of an agricultural building into one dwelling (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)) | Abacus Acres Rowden Farm Rowden Farm Lane Mentmore Buckinghamshire LU7 0QD.

Ongoing:

18/A2406/NON - Old Vicarage Cottage Mentmore Buckinghamshire LU7 0QG.
Non Material Amendment sought on planning permission 18/02406/APP relating to alter the proposed bricked up openings to the ground floor porch to be part glazed and part brick. We wish to add arches to the top of two the two rear first floor windows We wish to remove the section of masonry between the two existing glazed panels serving the original staircase lobby and block up part of the lower section. If update.

19/00967/AGN – 16A Crafton Lodge Road, Crafton, Mentmore, LU7 0QL.
Proposed new vehicle access. If update.

19/00981/APP – Oakwood Farm, Ledburn, Mentmore, Bucks, LU7 0QD.
Installation of a commercial air source heat pump. If update.

19/00915/APP – Crafton Farmhouse, Crafton Lodge Road, Crafton, Mentmore, Bucks, LU7 0QL. Erection of single storey summerhouse. Update: AVDC to review at committee.

19/00915/ALB – Crafton Farmhouse, Crafton Lodge Road, Crafton, Mentmore, Bucks, LU7 0QL. Erection of single storey summerhouse.

CM/0018/19 - Unit 25 Old Airfield Industrial Estate, Cheddington Lane, Marsworth Bucks, HP23 4QR.

Use of yard and building for waste transfer and waste processing with ancillary storage of waste materials, skips, operator car parking and welfare facilities.

19/00432/COUAR – Abacus Acres, Rowden Farm, Rowden Farm Lane, Mentmore, Bucks. Determination as to whether prior approval is required in respect of transport and highway impact, noise, contamination risk, flooding and locational considerations for the conversion of an agricultural building into one dwelling (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)). Update: AVDC Refused.

19/00528/APP – 5 Roseberry Mews, Mentmore, Bucks, LU7 0UE.

Landscaping to replace steep clay bank, steps to access existing seating area, retaining wall to secure old yew tree roots, raised beds for planting and a sloping rose garden with steps for access (Retrospective). If update.

18/03730/APP – 3 The Cottage, Mentmore, Bucks, LU7 0QG.

Single storey flat roofed side extension. If update.

18/02617/APP – Rowden Farm, Rowden Lane, Mentmore, Bucks.

Agricultural building. If update.

18/02618/APP – 11 The Green, Mentmore, Bucks, LU7 0QD.

Erection of a new shed/summerhouse (part retrospective). If update.

18/02468/AOP – Amos House, Rowden Farm Lane, Mentmore, Bucks, LU7 0QD.

Outline planning permission with all matters reserved for the erection of an agricultural workers dwelling. If update.

18/01579/APP – Helsthorpe Farm Barn, Crafton, Mentmore, LU7 0QL.

Conversion and alterations of existing barn to create 3 dwellings. If update.

17. Devolution

- **Update on repairs carried out.**
- **A new kerb for edge of road from near Church.**

18. Footpaths/Bridleways:

19. Litter picking – report from community litter pick held on 7th April.

20. Application of wood preservative/oil on wooden assets of parish (inc play equipment, noticeboards & benches). To receive quotation.

21. Village events – fete.

22. Mentmore Village Green

- **Tree Survey – if update.**
- **Village Green Signs -**

CLLrs to consider purchase of 3 signs for the Village Green at a cost of £587 each from Signs of the Times.

23. Finance

- **Accounts update including, Expenses for Payment, Balances (previously circulated).**

24. LED Streetlighting – if update.
25. Luton Airport – if update.
26. To receive /discuss
 - Clerk & Chairman's Report.
27. Next meeting date: 5th June at 8.00pm in Mentmore Village Hall.

Dates for 2019 meetings:

7th August, 2nd October and 4th December all at 8.00pm in Mentmore Village Hall.

**The Annual Meeting of Mentmore Parish
To be held at Mentmore Village Hall on
Tuesday 21st May 2019 at 9.00pm**

NOTICE IS HEREBY GIVEN that the Open and Annual meeting of the MENTMORE PARISH MEETING is to be held on Tuesday 21st MAY at 9.00pm in the Village Hall for the purpose of transacting the following business:

- 1 Appointment of Clerk to the meeting.**
- 2 Apologies for absence.**
- 3 Minutes from the Annual Meeting of Mentmore Parish held on the 2nd May 2018 to be signed as a true record.**
- 4 Annual Report – Chairman Cllr Peter Brazier.**
- 5 Annual Report from Village Hall Committee.**
- 6 Meeting open to the public.**

**Peter Brazier
Chairman Mentmore Parish Council**

14th May 2019