



Minutes of Mentmore Parish Council Meeting held on Wednesday 2 December 2015 at the Village Hall, Mentmore at 8pm.

Present: Councillors, Peter Brazier, Jonathan Langley, Elizabeth Dack, Iain Butler, Faye Medler, and Deborah Martin, Clerk to the Council
1 Member of the Public

208. Chairman's items and welcomes

209. Attendance and Apologies

Apologies received from County Councillor Avril Davies. Councillor Faye Medler also apologised that she would be late for the meeting.

**210. Disclosures of Interest on items pertaining to the agenda
Councillors to declare any interests.**

Councillor Langley raised that he had invoices to be approved at the meeting.

**211. Public Question Time (10 minutes)
To receive any questions from members of the public.**

None raised

**212. To approve minutes of the Parish Council Meeting held on 7th October 2015
Copies previously circulated.**

Councillors resolved to approve the above numbered minutes

213. Police Matters

None raised

214. To receive reports from District and County Councillors

None received

**215. Village Hall
(a) To receive a report from the Committee.**

Minutes of most recent meeting previously passed to Councillors. Village Hall (VH) committee requested an exhibition outlining details of the proposed extension. Councillor Brazier confirmed the last draft of plans were expected over the coming week. Councillors agreed it would be a good idea to hold an exhibition and VH committee to arrange.

Signed By Chairman.....

216. Planning

- (i) To receive details of planning decisions received.**

Detailed within Clerks report of 2 December 2015.

- (ii) To discuss planning application no's.**

N/A

Following concerns raised by a parishioner regarding potential planning issues at Rowden Farm, the Parish Council will continue to correspond with AVDC to request they ensure that all planning issues are monitored and appropriate action taken.

217. Progress report from Pedestrian/Road Safety working group

Hedges have now been cut down Stag Hill, Mentmore. No further updates.

218. Devolution update

No further updates.

219. Condition of Mentmore Towers

Update included in Clerks report.

220. Replacement rope for play equipment on Mentmore Green and annual Play Safety Inspection Report update

Councillor Langley has managed to find the necessary equipment, £150 + VAT covering materials/parts and labour. Councillors agreed to spend from Playground maintenance fund.

Further to the play inspection report it was noted that the bottom of the posts were being damaged slightly by the strimmer and mower. In order to preserve the posts, copper rings will be added to protection, limited cost involved which will also come from the Playground maintenance fund. No further immediate action needed, Councillor Langley will continue to make regular checks on the play equipment.

221. Work required on the trees, Mentmore Green.

The trees are starting to split, quote received, detailed in clerks report. Councillors approved work as per quote once AVDC have confirmed if planning permission is required. Councillor Langley looking into relevant permissions. Councillor Langley confirmed Rick Mulroy continues to be the Parish Tree Warden.

222. Clerks resignation and appointment of replacement.

Councillors thanked the Clerk for the work she had done. Councillors agreed that Deborah Martin would work until 31 December 2015 and to appoint Maxine Hayes as new Clerk from 1st January 2016 under the same terms.

223. Rights of Way research project (Buckinghamshire Local Access Forum)

Councillor Dack has volunteered to assist with the project and report back to the Parish Council.

Signed By Chairman.....

224. Finance

- **Accounts update including, Expenses for Payment, Balances**

Spreadsheet forwarded to Councillors before meeting all spending approved by Councillors. Some amendments were required to the report:

- Additional lines had been added under income, however, formulas on spreadsheet had not copied across to all columns, immediate update made.
- £250 Donation from Bucks County Council has been moved from "Other Income" to "Donation"
- £150 from Cycleway has been moved from "Donation" to "Rental Income"
- Payee for £210 November Devolution spend had incorrectly noted this has now been updated (payment made correctly).
-

Copy of updated spreadsheet to be held within minute file. Councillor Brazier will add additional section to 2016/17 accounts to include the split of capital funds for example the amounts now allocated to Road Safety and Election Costs.

- S106 Spend Project

No further updates, project briefly discussed under minute ref 215.

- **To set precept and budget for the 2016/17 year.**

A draft budget had been issued to Councillors previously, copy to be held in minute file. Councillors resolved to agree to draft budget and set the 2016/17 precept at £13,040.00. This would mean there would be no change in Parishioners council tax bills for this element.

- **Appoint internal auditor.**

Postponed to a future meeting, new Clerk to look into possible auditors.

225. To receive

- **Clerk's Report**

Contents approved

Meeting finished 9.20 pm

Signed By Chairman.....