



Minutes of Mentmore Parish Council Meeting held on Wednesday 29th July 2015 at the Village Hall, Mentmore at 8pm.

Present: Peter Brazier, Jonathan Langley, Elizabeth Dack, District Councillor Peter Cooper
Mrs Deborah Martin, Clerk to the Council
0 Parishioners

176. Chairman's items and welcomes

177. Attendance and Apologies

Apologies received from Councillor Iain Bulter and accepted by Councillors.

178. Disclosures of Interest on items pertaining to the agenda

Councillor Langley raised that he had invoices to be approved at the meeting.

179. Public Question Time (10 minutes)

n/a

180. To approve minutes of the Parish Council Meeting held on 24 June 2015

Councillors approved the above detailed minutes.

181. Police Matters

None discussed

182. To receive reports from District and County Councillors

No reports provided.

183. Village Hall

(a) To receive a report from the Committee.

No meetings had taken place since the last Parish Council meeting. Councillor Dack asked if Village Hall meeting minutes could be added to the Parish website which was actioned straight away. Councillor Langley advised the cost of the gate post was higher than the amount of £50 previously agreed by Councillors. Councillors approved updated cost of £105.

184. Planning

(i) To receive details of planning decisions received.

N/A

(ii) To discuss planning application no's.

N/A

Councillor Brazier asked District Councillor Cooper on the following matters.

A) Significance of call for sites, is there any action the Parish Council should be taking.

Councillor Cooper confirmed that SHLAA was Councils giving people chance to put forward expression of interest for development, inadvertently this then became attraction for developers. Conclusion, government has now given guidance that those sites have no more significance than any other site. Councillor Copper confirmed that in his

Signed By Chairman.....

opinion there have not been any significant changes in the planning process that would require the Parish Council to review the decision of not having a Neighbourhood Plan.

B) Potential planning application for change of use of agricultural buildings near Rowden Farm. Councillors wanted to be clear on what permissions already exist, Councillors Cooper is going to refer to planning team.

C) 15/01935/COUAR. The circumstances around it are not entirely clear. Parish Council would like reassurance that it is being looked into properly.

Councillor Cooper confirmed changes in planning process for some agricultural buildings and that this application came into this and although Councillors felt that the application was not in keeping with the surrounding area there was little the Parish Council could do to influence.

185. Progress report from Pedestrian/Road Safety working group

Councillors agreed to send letter previously circulated asking landowners of Mentmore towers to cut back overgrown vegetation.

186. Devolution update

No further updates

187. Parish Council Insurance renewal

Councillors agreed to go ahead with Zurich insurance quote, 1 year deal without personal accident cover. Clerk to confirm requirements on Council for checking trees on Parish Council property.

188. Parish Litter Pick

Meeting held 28 July 15, so far 13 households involved each taking various allocated sections throughout the parish. A day in September is going to be organised where risk assessments will be actioned. Council approved expenditure of £100 which would provide 5 litter picker 5 high viz jackets and 200 strong bags.

189. Finance

- **Accounts update including, Expenses for Payment, Balances**

Noted that within spreadsheet that the village hall electricity spend dated 29th June 2015 should be amended to Village Hall electricity and note Village Hall expense. All other items approved and item has been amended.

- **S106 Spend Project**

2 builders are currently quoting for the work as drawings are now complete.

- **General update**

-The VAT claim for 2012/13 has now been refunded in full.

-No update from cycle group donation, Clerk to send chaser.

-Letter sent from EON to advise they had incorrectly billed street lighting costs for July and that they would send an amendment shortly.

190 Approve updated procedures/records:

- **Financial Regulations**

Approved and adopted by Councillors.

- **Standing Orders**

Approved and adopted by Councillors.

- **Risk Register**

Signed By Chairman.....

Approved by Councillors, recommended that village hall has separate list for PAT tests, fire checks etc. Village hall committee ensure all risks are up to date. Councillor Langley confirmed that Play ground inspections are being carried out and records kept, agreed in future to send fortnightly email to clerk to confirm done for ease of a central record. Clerk to confirm with new insurers requirements for Council checking trees on Parish Council land.

- **Asset Register**

Approved by Councillors.

- **Complaints procedure agree**

Approved and adopted by Councillors.

191. To receive

- **Clerk's Report**

-Councillors agreed not to become members of AVALC.

-Invite for Hs2 grant suggestions – Councillors agreed to add to website and parish newsletters for parishioner suggestions.

-Clerks contract approved and signed.

Next Meeting Wednesday 7th October 2015.

Meeting finished 21.54pm

Signed By Chairman.....